

West-MEC Central Programs CTE Rookie (Elementary) Counselor Grant 2023-2024

West-MEC accepts applications from counselors in Cartwright, Littleton, and Pendergast Elementary Districts who have one to three years experience with career and technical education (CTE). Our goal is to enable these “rookie” grantees to be better prepared in guiding students on their pathway toward career literacy.

ACTION PLAN REQUIREMENTS:

- Attend in-person Pre-conference
- Attend **ONE** West-MEC **CAMPUS** Professional Development Offering
- Deliver **TWO** classroom presentations to at least 30, 6th - 8th grade students
- Attend West-MEC **EXPERIENCE ORANGE** (October 27, 2023)
- Attend **ELEMENTARY CTE PATHWAYS BREAKFAST** (March 26, 2024)
- Attend **ONE** West-MEC Open House
- Write a short reflection of your grant experience
- Submit deliverables & attend a post-conference (**before April 5, 2024**)
- Signed Consultant form & W-9 (if not already on file with West-MEC)

This competitive grant. A stipend of \$400.00 will be awarded, based on the top rubric scores.

Stipends are processed after the post-conference is conducted and all deliverables are collected. Stipends may take 6-12 weeks to process after all required paperwork is submitted.

***Pre-conference date: No later than Friday, September 22, 2023**

***Post-conference date: No later than Friday, April 5, 2024**

***NOTE:** *If multiple counselors from the same school participate in the grant, different groups of students must be engaged.*

West-MEC Rookie (Elementary) Counselor Grant

Requirements:

- Attend in-person Pre-conference
- Attend **ONE** West-MEC **CAMPUS** Professional Development Offering
- Deliver **TWO** classroom presentations to at least 30, 6th - 8th grade students
- Attend West-MEC **EXPERIENCE ORANGE** (October 27, 2023)
- Attend **CENTER FOR THE FUTURE OF ARIZONA** event (Date TBD)
- Attend **ELEMENTARY CTE PATHWAYS BREAKFAST** (March 26, 2024)
- Attend **ONE** West-MEC Open House
- Write a short reflection of your grant experience
- Submit deliverables & attend a post-conference (**before April 5, 2024**)
- Signed Consultant form & W-9

West-MEC CAMPUS Professional Development (Choose 1)	West-MEC ORANGE Professional Development	Open Houses (Choose 1)
Southwest Campus “What’s New at SWC?” 10/04/2023 - 8:00-9:30 a.m. OR 10/04/2023 2:00-3:30 p.m.	“Experience Orange” October 27, 2023 8:00-12:00 a.m. Northwest Campus	Central Campus 11/02/23 @ 5:30-6:30 12/05/23 @ 5:30-6:30
Central Campus “Getting to Know Precision Machining” 10/19/2023 - 1:30-2:30 PM	“Youth & Social Media” 11/01/23 8:00-10:00 a.m. West-MEC Corporate (Optional)	Northeast Campus 10/18/23 @ 5:30-6:30 11/16/23 @ 5:30-6:30
Northwest Campus “Getting Gritty @ NWC” 11/07/2023 - 8am-12 p.m.	Elementary CTE Pathways Breakfast 3/26/24 @ 8:00-11:00 Central Campus	Northwest Campus 10/25/23 @ 5:30-6:30 11/15/23 @ 5:30-6:30
Northeast Campus “You Need to Know NEC!” 12/08/2023 - 12:00-2:00 p.m.	Center for the Future of Arizona Date: TBD	Southwest Campus 10/24/23 @ 5:30-7:00 12/07/23 @ 5:30-7:00
Central Campus “High Opportunity Programs at Central Campus” 2/27/2024 - 1:30-2:30 p.m.		PARTNER - EMT & Culinary 10/10/23 @ 6:00-7:00 EMT - EMCC Skill Center Culinary - Regions @ EMCC
Northwest Campus “High Opportunity Programs@ NWC” 2/29/2024 - 2:00-3:30 p.m.		PARTNER - Fire Science 11/07/23 @ 6:00-7:00 GCC Public Safety Sciences
		PARTNER- Aesthetics, Cosmetology & EMT 12/14/2023 @ 6-7 p.m. GWCC @ Deer Valley



Application for - <<Counselor Grant>> 2023-24

I'm looking forward to participating in the <<Counselor Grant>> and learning more about guiding students on their pathway toward career literacy. Below is my commitment to meet and exceed the grant requirements as specified:

Grantee Name: <<First Name>> <<Last Name>>

Office Phone: <<Office Phone Number>> | Cell Phone: <<Cell Phone Number>> | <<Work Email Address>>

Grantee School & Position: <<High School>> <<Job Title>>

My in person Grant Pre-Conference Date: _____

My in person Grant Post-Conference Date: _____

GRANT REQUIREMENTS:

- Attend in-person Pre-conference
- Attend **ONE** West-MEC **CAMPUS** Professional Development Offering
- Deliver **TWO** classroom presentations to at least 30, 6th - 8th grade students
- Attend West-MEC **EXPERIENCE ORANGE** (October 27, 2023)
- Attend **CENTER FOR THE FUTURE OF ARIZONA** event (Date TBD)
- Attend **ELEMENTARY CTE PATHWAYS BREAKFAST** (March 26, 2024)
- Attend **ONE** West-MEC Open House
- Write a short reflection of your grant experience
- Submit deliverables & attend a post-conference (**before April 5, 2024**)
- Signed Consultant form & W-9

West-MEC Grant Mentor: <<WM Mentor>> Email: <<WM Mentor Email>>

Grant Applicant _____ Signature _____ Date _____

Campus Administrator _____ Signature _____ Date _____

CTE Director _____ Signature _____ Date _____

Department Chair _____ Signature _____ Date _____

Rubric for Rookie (Elementary) Counselor Grant 2023-24

Applicant Name _____

School _____

<u>Grant Requirements</u>	<u>Possible Points</u>	<u>Total Points Earned</u>
Attend (1) West-MEC Campus Professional Development Offering	10	
Deliver (2) classroom presentations to at least 30, 6th-8th grade students	40	
Attend West-MEC Experience Orange (October 27, 2023)	10	
Attend Center for the Future of Arizona event (Date: TBD)	10	
Attend Elementary CTE Pathways Breakfast (March 26,2024)	10	
Attend (1) West-MEC Open House	10	
Written Reflection	10	
*Extra Credit (2 pts. for each additional WM event attended)		
Total points to be eligible and receive the \$400 stipend	100	

Deliverables:

- Professional Development Certificates
- Rosters for classroom presentations
 - Number of students
 - Class Title
 - Grade Level(s)
- Open House Electronic Sign-In
- Written Reflection

Additional Requirements:

- W-9 - must be mailed, faxed, or hand-delivered
- Signed Consultant Form

**To be completed by the
Grant Committee:**

Grant Amount Awarded: _____

Grant Declined: _____

Signature: _____

Date: _____

*This is a competitive grant. A stipend for \$400 will be awarded based on the top rubric score.