

Job Title: Aviation Instructor

Supervisor: Central Campus Administrator

Employment Terms: Part-Time

Teaching Location: West-MEC Central Campus
6997 North Glen Harbor Boulevard
Glendale, Arizona 85307

Salary Range: \$29.00 – Hourly

Skill Sets:

- Customer Service
- Communication
- Critical Thinking
- Personal Management
- Leadership
- Professional Management
- Computer Technology
- Teamwork

Essential Duties and Responsibilities:

- Provides instruction to improve student achievement in the Aviation Program
- Conduct classroom and shop instruction utilizing proper instructional techniques, practices and following approved curriculum. Utilize equipment and training aids in daily lessons.
- Meet and deliver all instructional objectives in assigned areas as part of the FAA Part 147 AMT program. Maintain lab equipment and supplies in order to support instructional objectives.
- Demonstrates and differentiates instructional methods for the purpose of providing an effective program that addresses individual student learning needs.
- Develops a variety of written materials (e.g. syllabus, unit and daily lesson plans, curricular maps, assessments, attendance records, anecdotal communications, etc.) for the purpose of documenting and communicating student progress.
- Assesses student progress towards objectives, expectations, and/or goals for the purpose of planning instruction, providing feedback to students and communicating achievement.
- Manages student behavior in a variety of educational environments (e.g. classroom, school grounds, hallways, restrooms, fieldtrips, etc.) for providing a safe and positive learning environment.
- Engages students in leadership development by serving as an advisor for student organizations.
- Communicates effectively with students, parents and colleagues at the campus level to improve the overall quality of student outcomes and achievement of established program goals.
- Participates in a variety of meetings and professional development activities for the purpose of professional growth in an educational setting.
- Establishes and maintains a good rapport with community partners and advisory councils.

- Performs other related duties as assigned to strengthen the program.

Qualifications:

- A valid Airframe and Powerplant Certificate.
- Able to acquire Arizona Department Education (ADE) CTE standard K-12 teaching certificate.
- Obtain State of Arizona fingerprint clearance card.
- Obtain an Arizona Driver's License.
- Willingness to work with high school students.
- Demonstrate good people skills.
- Strong organizational and communication skills.
- Able to work afternoon, evening and weekend hours.
- Good working knowledge of math and science applicable to the Aviation industry.
- Ability to adapt to change, i.e., working with high school students.
- Understands computer technology and able to use an integral part of instruction.

Preferred Requirements:

- Five plus years of teaching experience or related industry experience.
- Experience as it relates to FAA Standards and Program.

Closing Date: Open until filled

Start Date:

Application Procedure:

Submit online application: <https://west-mec.edu/employment/>

Include:

- Letter of interest
- Current resume
- Three professional references (names, addresses and phone numbers)

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